



Functional Health & Wellness
8668 John Hickman Parkway Suite 603
Frisco, TX 75034
INFO@DFW-Wellness.com

Ph:972-668-7500
Fax: 972-668-7557
DFW-Wellness.com

March 20, 2022

Patients of Functional Health & Wellness

As you may already know, we will be officially closing the practice on April 20, 2022 ("Effective Date"). It has been an honor and privilege to have been your health care provider, some of you for many years. We grateful for the opportunity to have served your medical needs.

You may have an appointment already scheduled with us over the next several weeks, and we can discuss your transition to new care at that time. If you do not have an appointment and wish to begin the process of establishing care with a new provider, the following individuals/health care facilities/health care organizations are available and have agreed to accept new patients at this time:

Dr. David Tobias, MD	1428 W. Hebron Parkway, STE 110, Carrollton TX, 75010	(972) 939-4555
Dr. Roopam Shyam, MD	1420 W. Exchange Pkwy A-120 Allen, TX 75013	(972) 521-6210

Of course, you may choose any provider, and you are not limited to the facilities or individuals listed here. It will be up to you to take steps to connect with a provider of your choosing. We will do what we can to assist to facilitate your transition to ongoing quality care.

After closing, your health records from Functional Health & Wellness will be transferred to our Medical Director, Dr. Justin Thompson, MD at Foundations Medical Group to assume your care or referral recommendations will be provided for additional services as needed. You are welcomed to contact the office at (972) 668-7500 prior to the effective close date to obtain your medical records. For further assistance, you may contact Foundations Medical Group at (469) 214-5735 or by fax 512-237-7336.

Please note, if you were seen during or prior to 2018, your medical records have been transferred to Morgan Records Management, LLC (the "Records Custodian"). The Records Custodian will continue to maintain your records in accordance with applicable confidentiality and security standards and with other applicable laws. Your records will be destroyed no less than seven years after the last date of services you received from this Practice, according to the state and federal record retention requirements. If you wish to have a copy of your records sent to you or to another provider or facility, you may call the phone numbers below or submit a written request to this office at this time, or to the Records Custodian after the Effective Date. Requests to the Records Custodian, after the Effective Date should be directed to:

Morgan Records Management: Medical Records

- Online: MorganRecordsManagement.com → Patient Records Requests → Request My Medical Records
- Email: Medical@MorganRM.Com
- (D) 833-888-0061

Please Note:

- In accordance with applicable state law, you may be charged for the copying and transmittal of the records.
- There may be a transition period from the time we close to the time Morgan Records Management has access to my charts.

If you have any questions regarding any of the above, please let us know.

We thank you for the opportunity of working with you, and wish you the best of health, happiness, and success in your life ventures.

Justin Thompson, MD
Clinic Director

Dawda K. Pouncy, DNP, APRN, FNP-C
Medical Director



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